

PETUNJUK KONFIGURASI MAIL SERVER SISTER

Fungsi dan Tujuan

- ▶ Mail server di SISTER perguruan tinggi digunakan untuk melakukan pengiriman email kepada pengguna yang terdaftar maupun yang akan registrasi dalam aplikasi SISTER perguruan tinggi.
- ▶ Pengguna yang dimaksud dalam hal ini terutama dosen yang akan registrasi untuk mendapatkan akun di SISTER perguruan tinggi maupun dosen yang akan melakukan perubahan password.
- ▶ Maka dari itu harus dipastikan bahwa mail server dalam SISTER perguruan tinggi yang dicantumkan bisa digunakan sebagaimana mestinya.

Konfigurasi mail server menggunakan Gmail

- ▶ Ada 2 konfigurasi yang bisa digunakan ketika menggunakan gmail sebagai mail server SISTER perguruan tinggi
 1. Dengan menggunakan password default dari email yang digunakan
 2. Dengan menggunakan app password yang di generate dari email yang digunakan

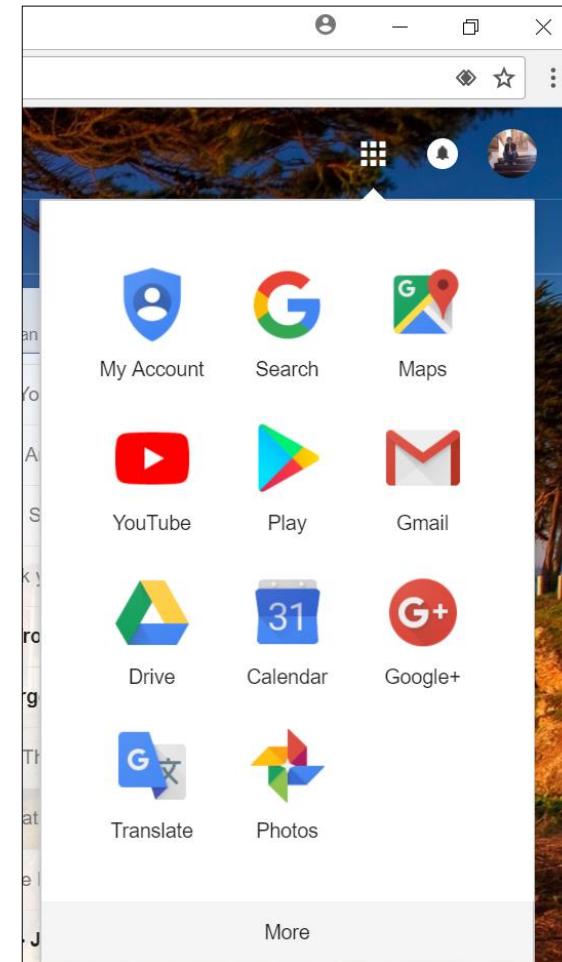
- *) Sebagai tambahan pastikan server telah dapat melakukan ping google.com dan ping smtp.gmail.com

Opsi (1)
Menggunakan password
default dari email

Opsi (1) - Menggunakan password default dari email

► Langkah 1

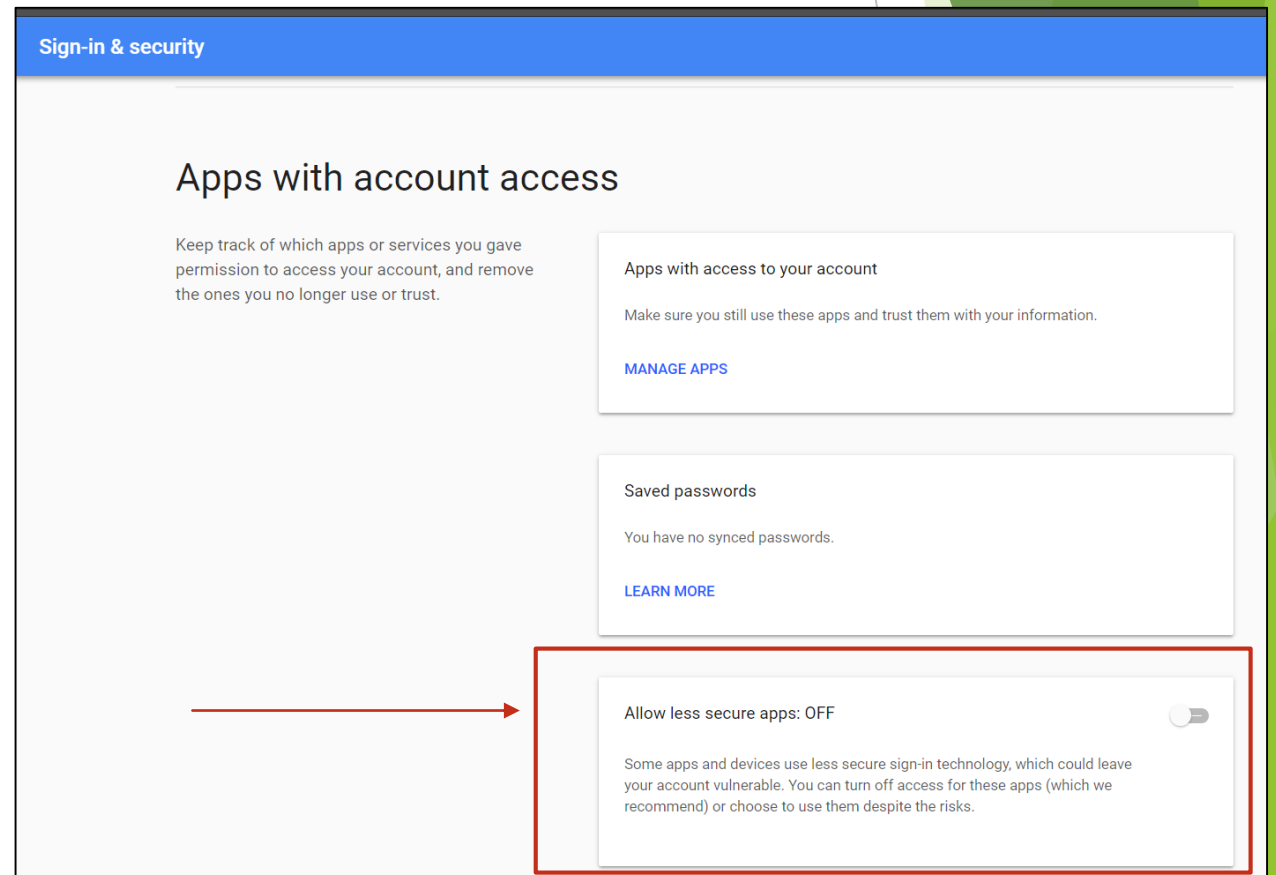
1. Masuk gmail anda kemudian klik tombol kotak di bagian kanan atas, lalu klik pada menu My Account.



Opsi (1) - Menggunakan password default dari email

► Langkah 2

1. Pilih menu Sign-in & security lalu scroll ke bagian Apps with account access.
2. Pada bagian Allow less secure apps, pastikan pada mode ON.



Opsi (1) - Menggunakan password default dari email

► Langkah 3

1. Pada pengaturan mail server isikan field-field sebagai berikut :

- Host : smtp.gmail.com
- Port : 587
- Username : example@gmail.com
- Password : __password__example__
- Encryption : tls

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Beranda / Mail Server

Form Perubahan Mail Server

Data Mail Server Lama	
Driver	smtp
Host	smtp.gmail.com
Port	587
Username	[redacted]@gmail.com
Password	*****
Encryption	tls

- Pilih Dosen
- Sinkronisasi
- Ubah Kode Registrasi
- Ubah Mail Server**
- Perbarui Versi

Tulis port mail server disini...

Tulis username mail server disini...

Tulis password / app password mail server disini...

Tulis 'null' jika tidak ada enkripsi

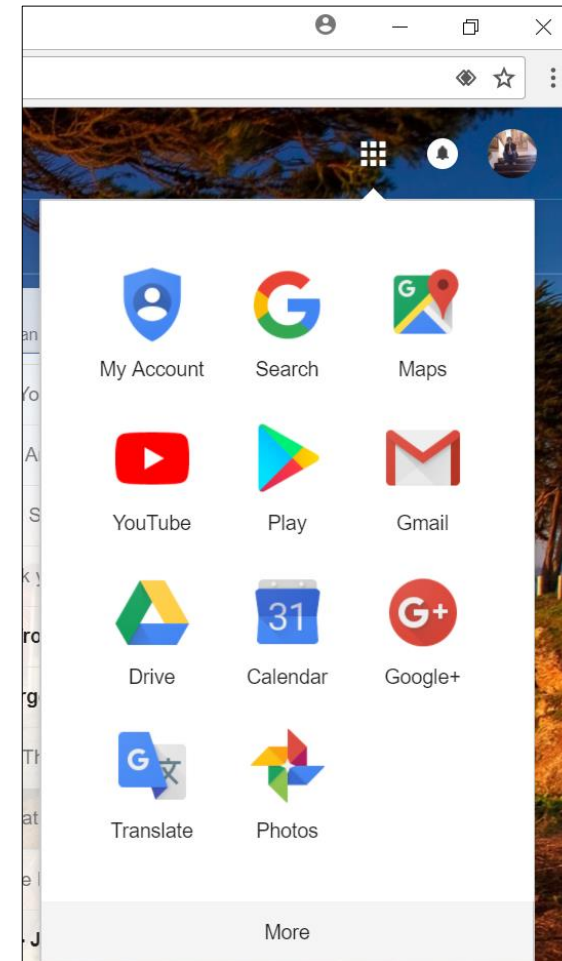
Opsi (2)

Menggunakan app password yang di generate dari email

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 1

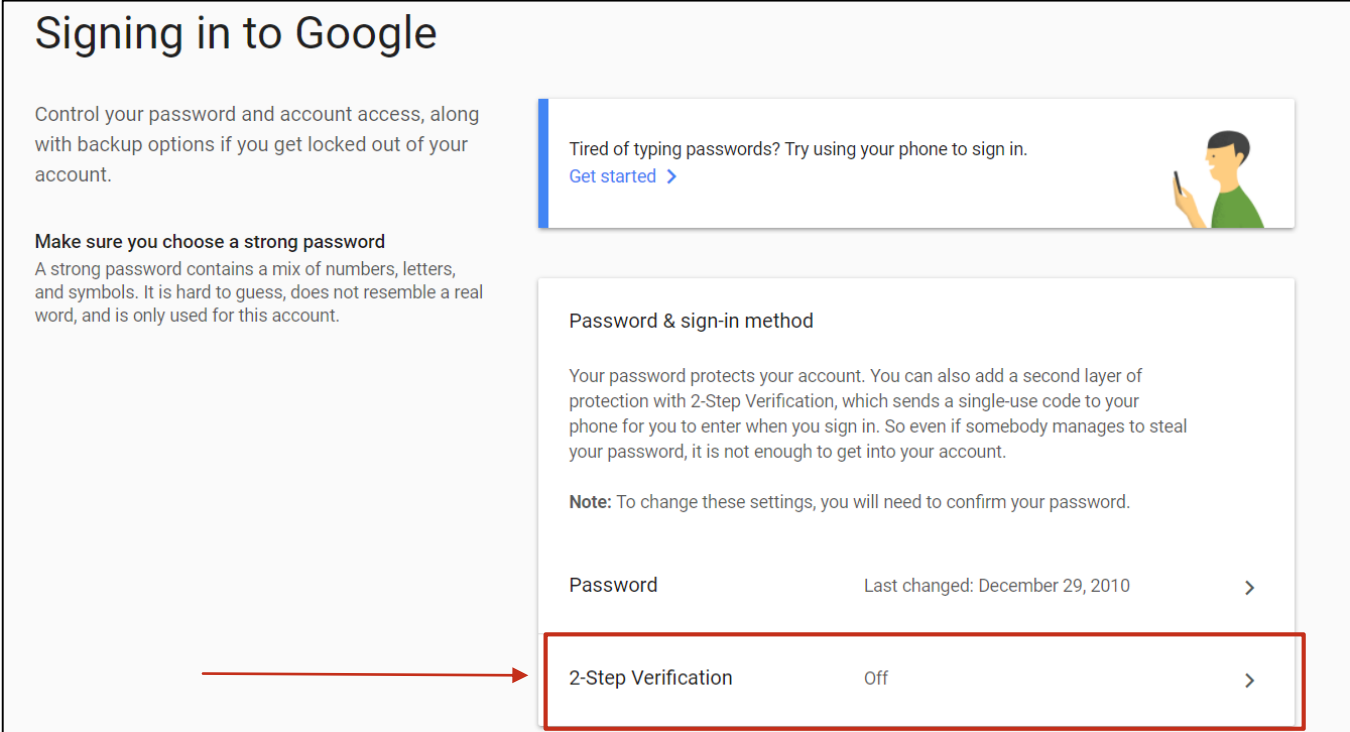
1. Masuk gmail anda kemudian klik tombol kotak di bagian kanan atas, lalu klik pada menu My Account.



Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 2

1. Pilih menu Sign-in & security lalu scroll ke bagian Signing in to Google.
2. Kemudian aktifkan Mode 2-Step Verification.
3. Jika sudah mengaktifkan 2-Step Verification, maka dapat langsung ke langkah setting app passwords [\(Slide 16\)](#)



Signing in to Google

Control your password and account access, along with backup options if you get locked out of your account.

Make sure you choose a strong password
A strong password contains a mix of numbers, letters, and symbols. It is hard to guess, does not resemble a real word, and is only used for this account.

Tired of typing passwords? Try using your phone to sign in.
[Get started >](#)

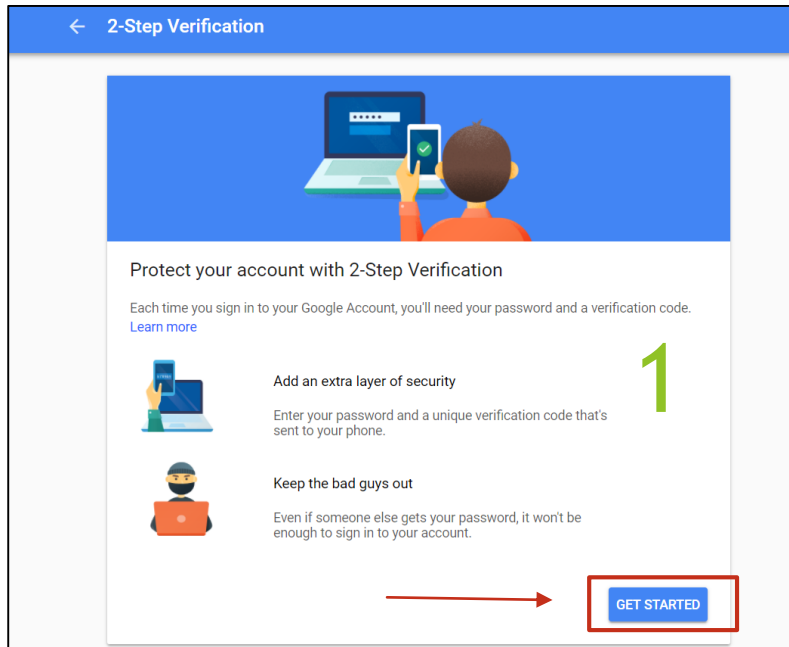
Password & sign-in method

Your password protects your account. You can also add a second layer of protection with 2-Step Verification, which sends a single-use code to your phone for you to enter when you sign in. So even if somebody manages to steal your password, it is not enough to get into your account.

Note: To change these settings, you will need to confirm your password.

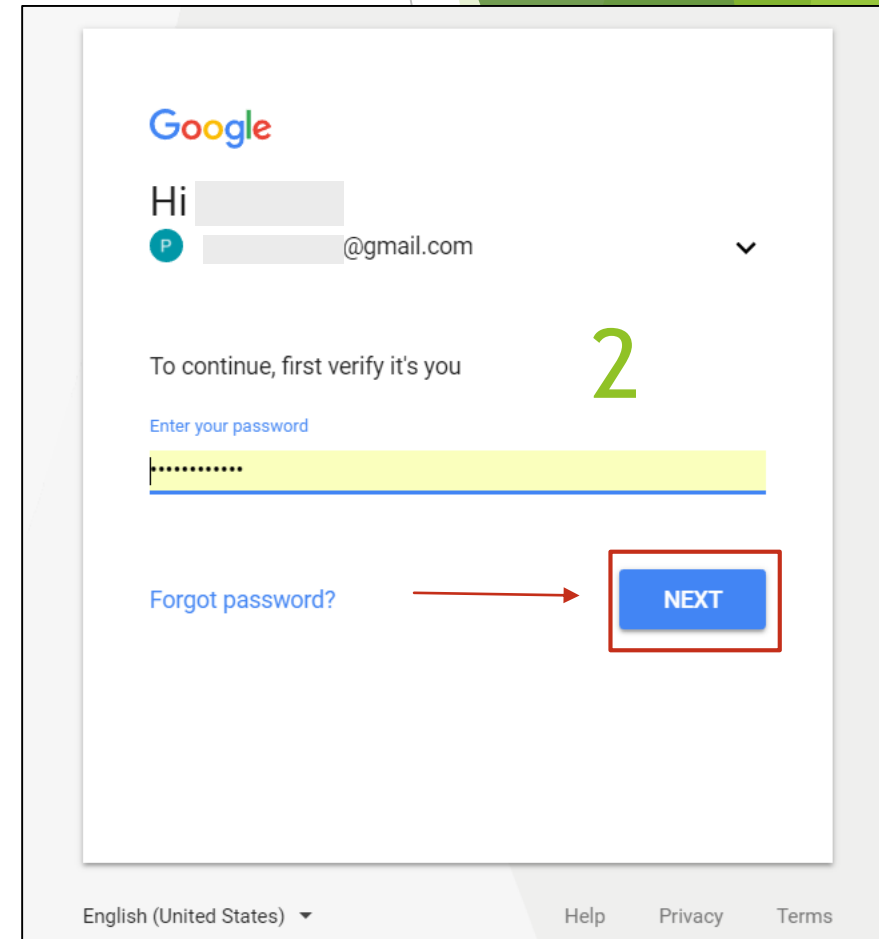
Password	Last changed: December 29, 2010	>
2-Step Verification	Off	>

Opsi (2) - Menggunakan app password yang di generate dari email



► Langkah 3

1. Klik *Get Started*
2. Masuk ke akun Google anda



Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 4

1. Input nomor ponsel anda untuk dapat dikirimkan kode verifikasi oleh Google melalui sms atau telpon

← 2-Step Verification

Let's set up your phone

What phone number do you want to use?

+62 8

Google will only use this number for account security.
Don't use a Google Voice number.
Message and data rates may apply.

How do you want to get codes?

Text message Phone call

Step 1 of 3 [NEXT](#)

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 5

1. Input kode verifikasi yang dikirimkan

← 2-Step Verification

Confirm that it works

Google just sent a text message with a verification code to 0822-7999-7022.

Enter the code

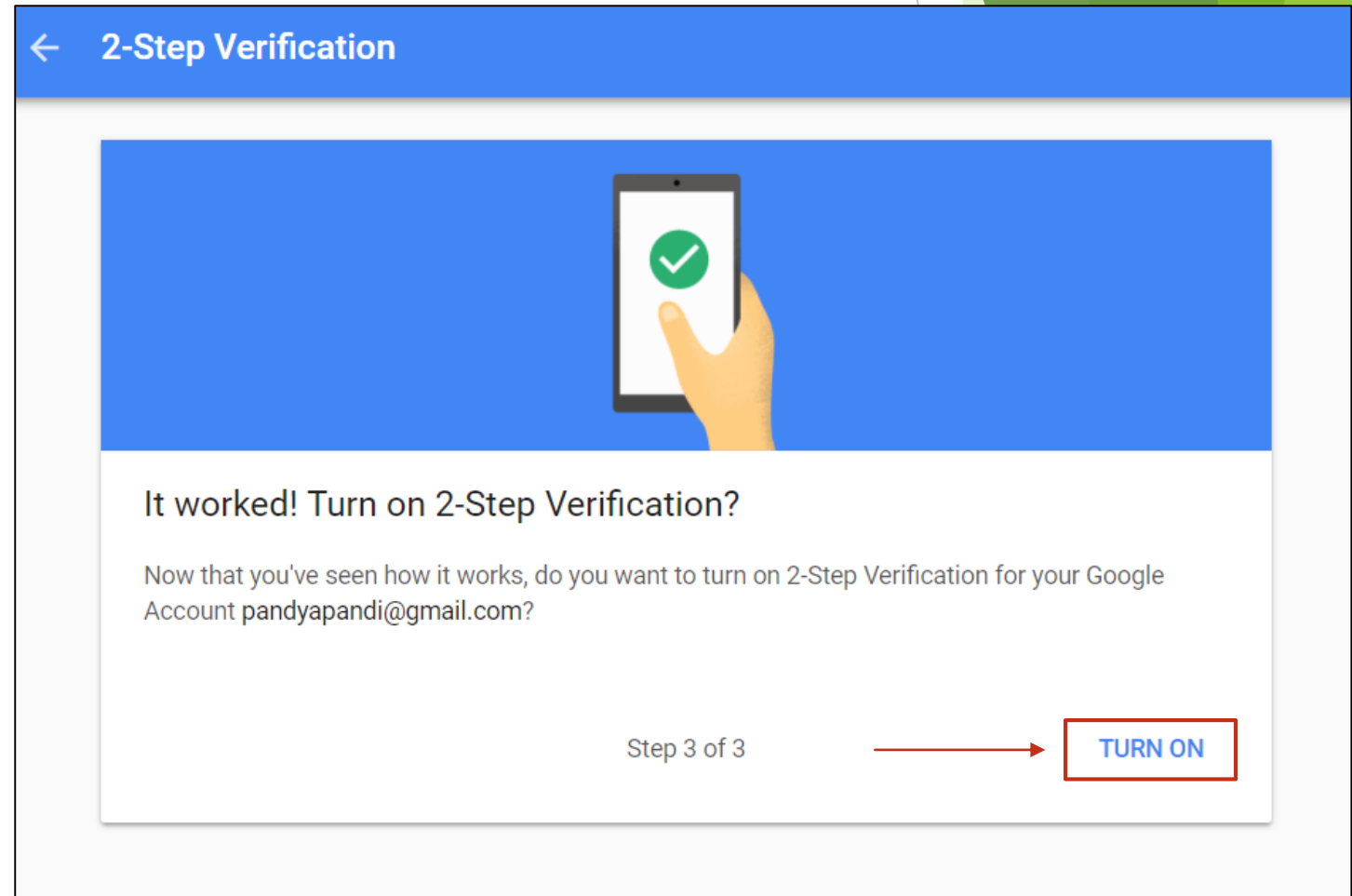
Didn't get it? [Resend](#)

BACK Step 2 of 3 NEXT

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 6

1. Aktifkan 2-Step Verification
2. 2-Step Verification telah aktif



Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 7

1. 2-Step Verification telah aktif
2. Langkah selanjutnya adalah mengaktifkan App password

Signing in to Google

Control your password and account access, along with backup options if you get locked out of your account.

Make sure you choose a strong password
A strong password contains a mix of numbers, letters, and symbols. It is hard to guess, does not resemble a real word, and is only used for this account.

Password & sign-in method

Your password protects your account. You can also add a second layer of protection with 2-Step Verification, which sends a single-use code to your phone for you to enter when you sign in. So even if somebody manages to steal your password, it is not enough to get into your account.

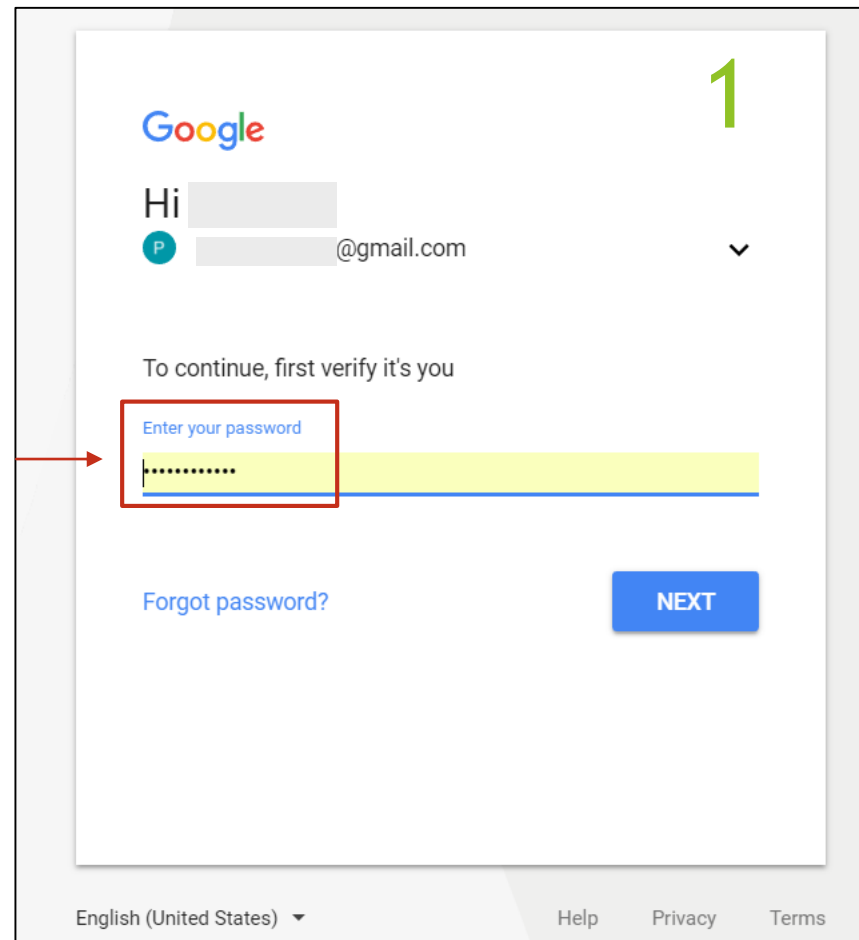
Note: To change these settings, you will need to confirm your password.

Password	Last changed: December 29, 2010	>
1 →	2-Step Verification	On since: Just now >
2 →	App passwords	None >

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 8

1. Masuk ke akun Google anda
2. Langkah selanjutnya adalah masukkan kode verifikasi baru dari ponsel anda



1

Google

Hi [redacted]
[P] [redacted]@gmail.com

To continue, first verify it's you

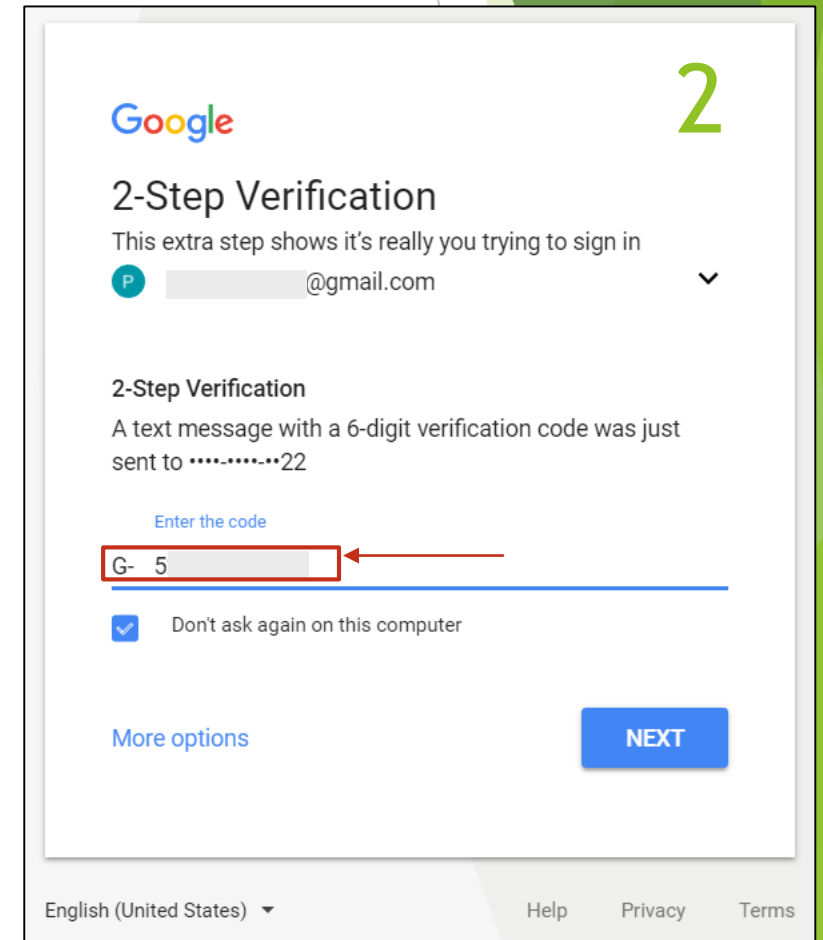
Enter your password

.....

Forgot password? **NEXT**

English (United States) Help Privacy Terms

Detailed description: This is the first step of the Google sign-in process. It shows the user's name and email address. Below that, it prompts the user to verify their identity by entering their password. A red box highlights the password input field, and a red arrow points to it from the text on the left. A 'NEXT' button is visible at the bottom right.



2

Google

2-Step Verification

This extra step shows it's really you trying to sign in

[P] [redacted]@gmail.com

2-Step Verification

A text message with a 6-digit verification code was just sent to22

Enter the code

G- 5

Don't ask again on this computer

More options **NEXT**

English (United States) Help Privacy Terms

Detailed description: This is the second step of the Google sign-in process, titled '2-Step Verification'. It informs the user that a 6-digit verification code has been sent to their phone. A red box highlights the code input field, which contains 'G- 5', and a red arrow points to it from the text on the left. There is a checked checkbox for 'Don't ask again on this computer' and a 'NEXT' button at the bottom right.

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 9

1. Pilih Other (Custom Name) pada Select app
2. Pilih Generate

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. [Learn more](#)

You don't have any app passwords.

Select the app and device you want to generate the app password for.

Select app Select device

Mail

Calendar

Contacts

YouTube

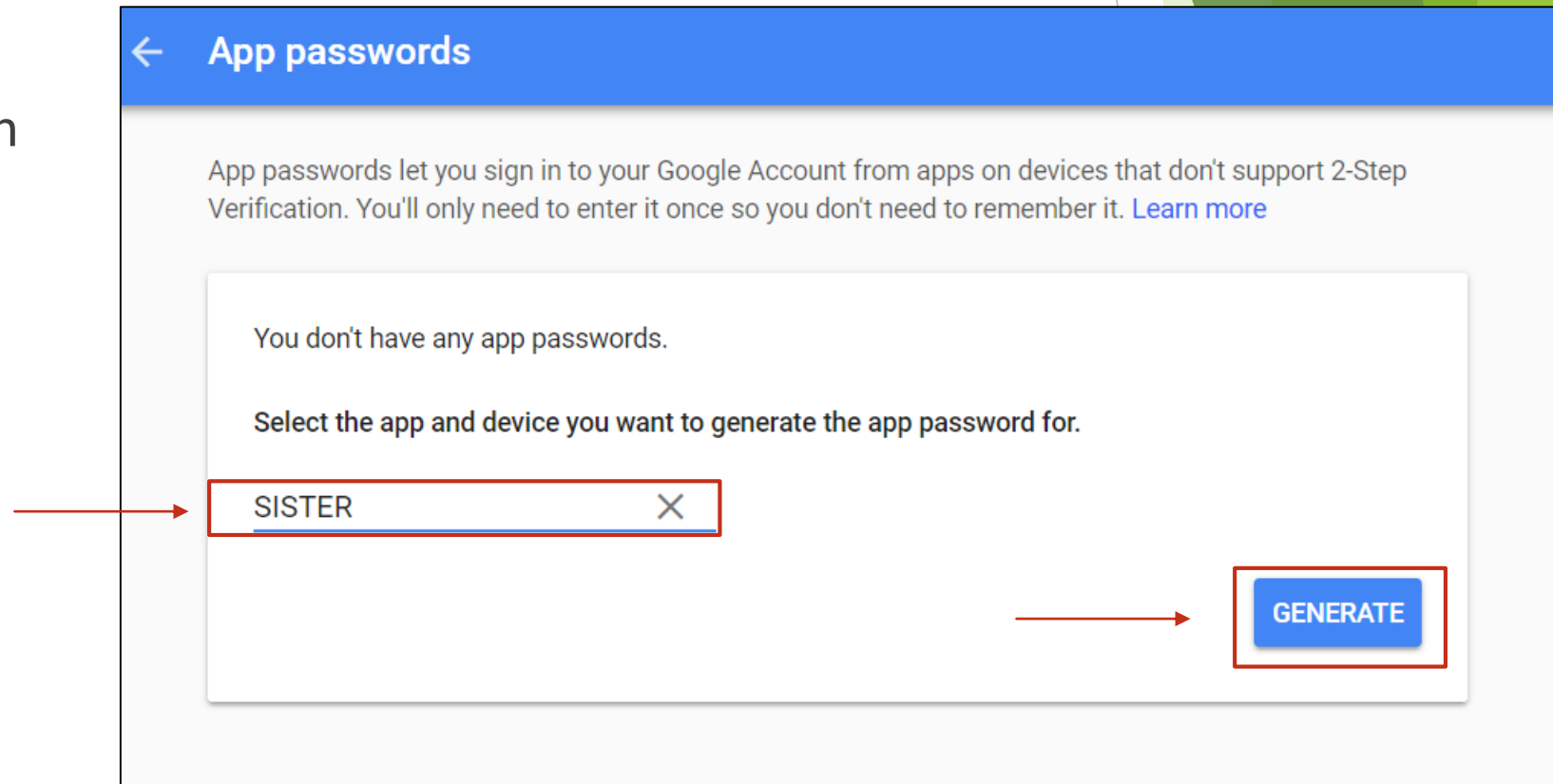
Other (Custom name)

GENERATE

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 10

1. Input SISTER pada kolom isian
2. Pilih Generate



Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 10

1. App Password telah tersedia
2. Detail App passwords digunakan sebagai mail server password

Generated app password

1

Your app password for your device

nomq [redacted] devm

How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16-character password shown above. Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

DONE

Email: securesally@gmail.com

Password: [redacted]

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. [Learn more](#)

Your app passwords **2**

Name	Created	Last used	
SISTER	10:21 AM	-	

Select the app and device you want to generate the app password for.

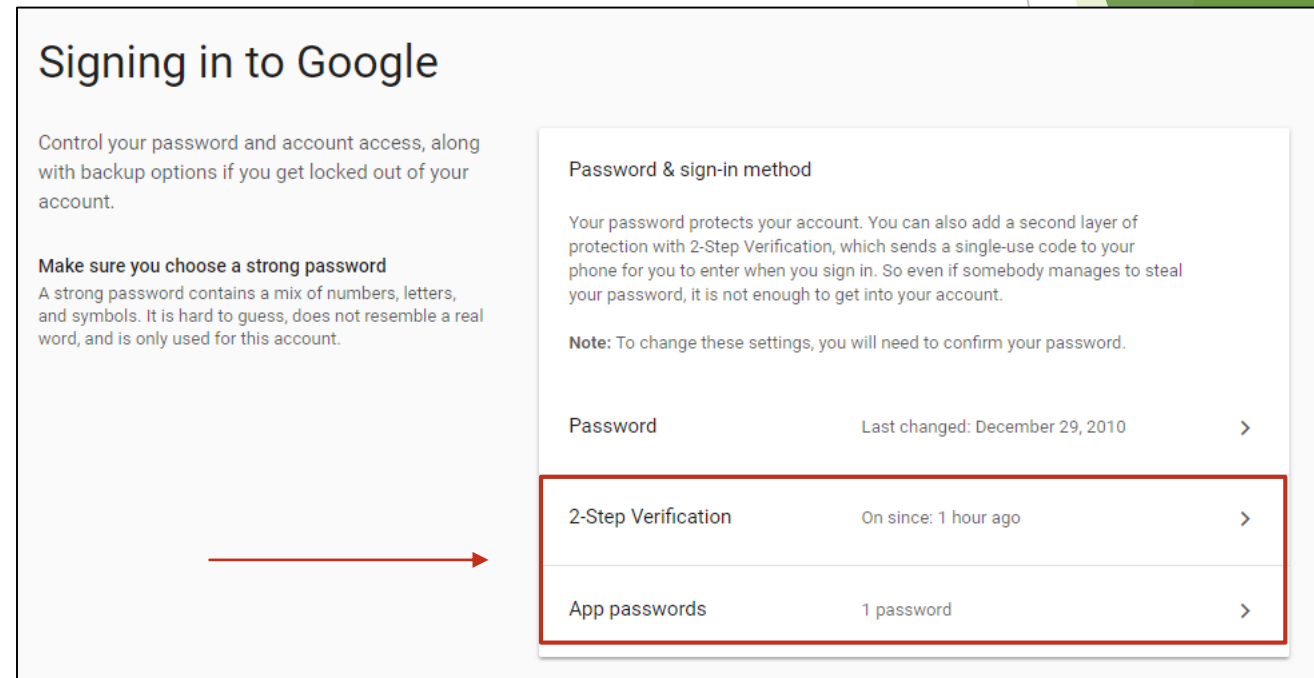
Select app ▼ Select device ▼

GENERATE

Opsi (2) - Menggunakan app password yang di generate dari email

► Langkah 11

1. 2-Step Verification dan App passwords telah aktif



Signing in to Google

Control your password and account access, along with backup options if you get locked out of your account.

Make sure you choose a strong password
A strong password contains a mix of numbers, letters, and symbols. It is hard to guess, does not resemble a real word, and is only used for this account.

Password & sign-in method

Your password protects your account. You can also add a second layer of protection with 2-Step Verification, which sends a single-use code to your phone for you to enter when you sign in. So even if somebody manages to steal your password, it is not enough to get into your account.

Note: To change these settings, you will need to confirm your password.

Password	Last changed: December 29, 2010	>
2-Step Verification	On since: 1 hour ago	>
App passwords	1 password	>

A red arrow points from the text '2-Step Verification dan App passwords telah aktif' to the '2-Step Verification' and 'App passwords' rows in the settings table.

Opsi (2) - Menggunakan app password yang di generate dari email

Langkah 12

1. Pada pengaturan mail server isikan field-field sebagai berikut :

- Host : smtp.gmail.com
- Port : 587
- Username : example@gmail.com
- Password : __app__password__
- Encryption : tls

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Beranda / Mail Server

Form Perubahan Mail Server

Data Mail Server Lama	
Driver	smtp
Host	smtp.gmail.com
Port	587
Username	[redacted]@gmail.com
Password	*****
Encryption	tls

- Pilih Dosen
- Sinkronisasi
- Ubah Kode Registrasi
- Ubah Mail Server**
- Perbarui Versi

Tulis port mail server disini...

Tulis username mail server disini...

Tulis password / app password mail server disini...

Tulis 'null' jika tidak ada enkripsi